

2015 2016

				<u>Banks Accounts</u>	<u>o/b</u>	<u>c/b</u>	<u>Opening Balance Check</u>	<u>Closing Balance Check</u>
1 Balances Brought Forward	6,845.00	6,844.83	0.17					
					6,844.83	5,971.33	O/B Bank Statement	6,844.83
2 Precept or Rates and Levies	0.00	0.00	0.00				O/B Cashbook	6,844.83
								* C/B Bank Statement
								* C/B Cashbook
3 Total Other Receipts	0.00	0.00	0.00		6,844.83	5,971.33		0.00
								0.00
4 Staff Costs	360.00	360.00	0.00				unpres payments at Y/E	
							unpres receipts at Y/E	
5 Loan Interest/Capital Repayment	0.00	0.00	0.00					
							should be Zero	0.00
6 All Other Payments	514.00	513.50	0.50					should be Zero
								0.00
7 Balances Carried Forward	5,971.00	5,971.33	-0.33	<u>Activity Check</u>			<u>Receipts Check</u>	<u>Payments Check</u>
				O/B Cashbook	6,844.83		Total Receipts in Yr	* Total Exp in Year
8 Total Cash and Short Term Investments	5,971.00	5,971.33	-0.33	Total Receipts in Yr	0.00		Less Precep	* 873.50
				Total Exp in Year	873.50			* Salarie in the Year
								360
								* Milage All
								* Paye in Yr
								* Total Staff cost
								360.00
								* Other Exp on CB
								513.50
				C/B Cashbook	5,971.33			
				should be Zero	0.00			