**Scrayingham Parish Council**

**Minutes of the Scrayingham Parish Council Meeting**

**Held on Monday 5th February 2024**

**At 19:00hrs in Leavening Methodist Hall**

**Attendees:**

Jo Booth (Chair) (JB)

Phil Jones (Vice Chair) (PJ)

Stuart Wood (SW)

Nigel Prewett (NP)

Cllr. Caroline Goodrick (North Yorkshire Council) (CG)

**Apologies**:

Hugo Hildyard (HH)

JB thanked all for attending.

**1. Minutes of Previous Meetings**

1. The Minutes of the meeting held on 05/12/23 were read and approved by (all) who attended.

**2. Financial Statement/Audit/Authorisation of Payments and Subscriptions**

a) (SW) has signed the bank mandate, but needs to visit the York branch of the bank with some identification.

b) Cheques signed (JB/ PJ) as follows;

- Hall hire (Leavening Methodist Trust) for 1x PC meeting £15

- Webador Web and Email services (April-April) £147.60

c) North Yorkshire Council have issued a locality grant for £300 to be spent on training or activities in agreement with (CG). (JB/ PJ) signed the forms to accept the terms and receive these funds into the PC account.

d) The ICO fee of £35 will be paid by Direct Debit on 14/04/24. (Mandatory)

e) Internal Audit to take place on 05/04/24. (JB) to attend Elkerlodge Bookkeeping and advised that all policies, accounts and forms were ready for audit.

f) The precept request was submitted in time for an increase in precept from £1300 to £1800 as discussed in previous meetings.

g) (JB) issued a copy of the latest bank accounts sheet to (all) of the PC for awareness and review. (Current balance £4365.08. Bal at Bank £5347.68). No issues raised.

**3.** **Vacancy Updates – 2x Councillors**

a) There are still 2x Councillor positions vacant.

b) Ian Wilson of Scrayingham is thought to be interested in the position. (All) confirmed Ian would be a suitable candidate. (JB) proposed, (NP) seconded. (JB) to visit Ian to confirm and discuss the position and if no issues, Ian to be co-opted at next meeting.

**4.** **Planning Application ZE24/00031/HOUSE**

a) (JB) had highlighted the planning proposal to George Winn-Darley previously as he has a property that is situated next to this house. No objections raised, but suggested that the balcony proposed may or may not cause some privacy concerns to neighbouring residents. If this was the case, then these concerns would need to be raised by residents directly.

b) No objections raised to the proposals by any of the Parish Council members present.

c) (JB) to update the planning portal with SPC acceptance of the proposal

**5.** **Highways and Drainage**

a) (NP) met with John from Highways on 15th December to review the pot holes, and discuss whether Highways could assist with the flooding situation at the Ford end of the village. (NP) advised that John was going away to discuss funding/ pot available and whether they could assist. They are also putting a job together to address issues with pot holes (but advised that a lot of the issues are wear and tear, and that pot holes have to be a certain depth (40mm) to be addressed). John (Highways) also advised that he would assist if he could as a one-off with the pot hole issues on the verge outside of the riding school, but these are not the responsibility of Highways, so any help would be best endeavours and a one-off occurrence. Highways are conducting a survey in April, after which any issues with pot holes will be addressed.

b) Re: the complaints regarding parking outside Lacy’s Cottage Riding School at the weekends. We previously agreed to write to Mr. and Mrs. Pimlott to advise them of the issue. This has not been completed as yet, as the situation seems to have improved somewhat during monitoring. (CG) advised it would probably be best to visit rather than write, so we will monitor the situation and do so if need be.

c) (JB) asked (CG) whether there would be any possibility of taking the 30mph zone back out to the Buttercrambe bridge, but this is not an option.

d) (CG) confirmed that Buttercrambe Bridge falls under the North Yorkshire Council, and not within the boundary of either Scrayingham or Buttercrambe w/ Bossall Parish Councils. A discussion was held as to the flow of traffic over the bridge, and whether the priority signing was in the right direction, and whether traffic lights as a permanent feature would help or not. Traffic Lights are to be put in place during the Stamford Bridge bridge works in May, so the effects will then be reviewed.

e) Signs, Lowfield to Dolegate junction. (JB) advised that she had highlighted the positioning of these road signs as they impair visibility at the junction as they’re too low, and also mentioned that they have also been hit by something, so are falling over. (CG) to take this forward with the Council/ Highways as appropriate.

f) Stamford Bridge bridge works. The bridge is to be closed for 9 weeks with a start date TBA (April/May). During the works, East Yorkshire Council will deploy traffic lights on Buttercrambe Bridge. (Not an official diversion). Road surface work will commence on Buttercrambe Road after the Stamford Bridge works are completed.

g) Unauthorised Sign, Scrayingham. This has been removed.

h) Flooding/ Drainage, Scrayingham. (CG) to help to drive this forward by speaking with George Winn-Darley, Highways, Environment Agency and Yorkshire Water to try and bring everyone together for a muti-agency meeting to include SPC, to form a plan. There may be the possibility of locality grant, which will need to be match funded by the Parish Council if it is available to us. (CG) will explore the possibility. We need to keep £2500 in the bank for now, just in case Yorkshire Water won’t fund it, and such a grant becomes a secondary option. (CG) has been sent all of the photos from the last flooding issues, and will raise it during the Transport Environment Meeting that she will shortly be attending.

i) (JB) thanked (SW) for assisting with the gritting in Leppington.

**6.** **Assets**

a) (JB) asked to revisit the Asset Register to see whether we need to depreciate assets and ask at audit.

b) The two new benches in Leppington have now been installed following receipt of the Structures Licenses (CG) to query one of the licenses for the bench on entry, as they were both submitted at the same time, but have not received final signature for the latter. (JB) thanked (SW/ PJ) for their involvement in installing the benches.

c) The Structures License for the bench in Scrayingham has been received. The bench will need a further treatment coating, and will need to be installed and secured. (JB) to arrange this.

d) Noticeboards – (JB) to arrange a sign for the top of the Leppington Notice Board, and has printed/ laminated a contact sheet for Parish Council to be placed on each notice board.

e) The phone box kiosk that houses the defib in Scrayingham requires refurbishment. This will be arranged when the weather is better.

**6.** **Public Engagement**

a) (JB) suggested that we issue a poll/ survey to residents to see what their priorities are for the coming year. (All) to produce question suggestions for this.

b) (JB) to produce the first draft of the next newsletter for issue in April, and distribute to (all) for approval.

**7.** **AOB**

a) No other business raised by any Parish Councillors.

b) Update from (CG).

- Mayoral Elections (Election for the Mayor for the York and North Yorkshire Combined Authority) are to be held on 2nd May.

- Work is to commence on A1237 in the next 12 months, if all goes well, to upgrade this to a dual carriageway.

Meeting closed at 19:50hrs.