**Scrayingham Parish Council**

**Minutes of the Scrayingham Parish Council Annual Meetings**

**Held on Monday 13th May 2024**

**At 18:30hrs/ Annual Meeting of the Parish 19:30hrs**

 **in Leavening Methodist Hall**

**Attendees:**

Jo Booth (Chair) (JB)

Hugo Hildyard (HH)

Ian Wilson (IW)

Stuart Wood (SW)

**Apologies**:

Phil Jones (Vice Chair) (PJ)

Nigel Prewett (NP)

Meeting started at 18:43hrs as we needed to wait for a Councillor to arrive in order to have quorum.

1. **Elections**

1. Current Council members remain in place. No objections raised to the Council.
2. (JB) Re-elected as Chairman. (Proposed (SW), Seconded (IW/HH))
3. (PJ) Re-elected as Vice-Chairman (Proposed (JB), Seconded (SW/IW/HH))
4. **Signing of ‘Declaration of Acceptance into Office’ and ‘Register of Interest’ Forms**
5. (IW) completed Declaration of Acceptance into Office forms last meeting when co-opted, and will complete the Register of Interest form online on the North Yorkshire website.
6. All other councillors have completed a ‘Declaration of Acceptance’ and ‘Register of Interest’ but are asked to recomplete these if any circumstances have changed. Existing forms are still valid. (JB to double check)
7. (JB) to complete and return ‘Chairman Declaration form.
8. **Review and Approval of Previous Meeting Minutes**

1. Previous meeting minutes approved by (all) who attended, that are present.
2. **Financial Statement/Audit/Authorisation of Payments and Subscriptions**
3. Invoice received from Leavening Methodist Trust (£15), but remains outstanding as only one signatory present at the meeting. Approved to be signed outside of the meeting when signatories are available.
4. (JB) advised that AGAR forms have been submitted to PKF LittleJohn.
5. (JB) advised that public rights forms have been submitted, and will print/place a copy on the noticeboards. (The public rights window is 3rd June 2024 – 12th July 2024 Jo Booth, Bridge End Farm, Scrayingham, YO41 1JD 07876233947)
6. (JB) has updated the bank sheet, issued a copy to all Councillors and uploaded a copy to the website. A couple of new tabs have been added for VAT returns and Allocated Funds, and a column added to show ‘available to spend’ money. (Balance minus budgeted items and Allocated Funds)
7. ((HH) to complete the forms to become a signatory. (JB) to send over the relevant bank details to (HH)

**4.** **Financial Regulations Policy Update**

a) (JB) issued a revised ‘Financial Regulations Policy’ drawn up based on the new Model issued by NALC April 2024, prior to the meeting and proposed it’s approval. (Proposed (JB) Seconded (SW/HH/IW)). (JB) to update the website with the new policy.

**4.** **Highways and Drainage**

a) Scrayingham pothole work has been carried out. (One pothole mid-village has been missed out)

b) George Winn-Darley/ Caroline Goodrick of NY Council and (JB) driving the work on the flooding resolution with Yorkshire Water. (JB) spoke with GWD late last week and Yorkshire Water still progressing/ funding a solution but no dates as yet. GWD/CG/JB arranging a joint meeting with all interested parties. We also have the £2500 allocated funding to match fund a potential locality grant from North Yorkshire Council as a back-up plan. If this is not used, we will discuss other options for its spend to alleviate flooding, or it will return to the pot of money if not used.

**5.** **Assets and Maintenance**

a) (SW) has checked the Leppington defibrillator and confirmed that it was not used when the ambulance service took it for an emergency a few weeks back.

b) There are currently a number of people that are mowing/ strimming around the Parish Council assets (noticeboards/dog bins/ verge surrounding the benches). (SW) proposed that we should be funding cans of petrol/fuel for maintenance of the assets. Proposed (SW)/ Seconded (JB). Logistics/ Frequency/ Amount to be discussed further.

c) (JB) to re-treat the wooden bench to be put beside the pond in Scrayingham, and to look for stakes or brackets for securing it down. The verge will need to be kept mown once it has been put in place.

**6.** **Training**

a) (JB) to confirm with Caroline Goodrick what the Locality Grant issued to us to the value of £300 can be used for. It was originally issued to us for a village event (rounders, bbq) but upon receipt, specifies training. (JB) asked Councillors to have a think about whether there is any specific training that anyone would like to attend.

b) (JB) to gain an idea of interest in First-Aid training course for villagers in Scrayingham and (SW) to find out if there is anyone interested in first-aid training from Leppington. If there is interest from enough people, training providers will be contacted to see what they can offer to us. Yor training previously ran the event at Westow, which proved very popular. Enquiries will also be made as to whether they can also provide defibrillator training at the same time.

**6.** **AOB**

a) (SW) raised an issue with overgrown hedges on Leppington Lane, proving to be a safety issue to road users. The farmer to whom the hedges belong has not trimmed them. (SW) to send full details of location to (JB) who will then raise the issue with the council.

Meeting closed at 19:42hrs.

(JB) thanked all for attending the meeting.

**Annual Meeting of the Parish**

No members of the public attended.

Meeting closed at 20:00hrs